



EPPO TRAINEESHIP PROGRAMME 2026-27 Call for Applications

Traineeship for the College Secretariat Unit

Reference EPPO-2026-Trainee-COLL | **Location** Luxembourg | **Full-time** | **Employment type** Traineeship

Duration 12 months | **Period** From 01 September 2026 until 31 August 2027

Monthly grant EUR 1.650

Deadline for applications 7 April 2026, 23:59 CET (Luxembourg time)

The [European Public Prosecutor's Office \(EPPO\)](#), the independent public prosecution office of the European Union, is seeking applications for the position of **Trainee in the College Secretariat Unit**. The EPPO is a new and rapidly-growing EU body responsible for investigating, prosecuting and bringing to judgment crimes against the financial interests of the EU. If you are interested in being part of a thriving multicultural organisation, check out our [website](#), where you will find more information about our activities, career opportunities at the EPPO, and living and working in Luxembourg.

1. TRAINEESHIP OBJECTIVES AND SCOPE

- To provide trainees with a comprehensive understanding of the EPPO's objectives, activities, and day-to-day operations across its different functions and teams, through practical experience.
- To enable trainees to apply the knowledge acquired during their studies in real-world professional contexts and specific areas of competence.
- To promote European citizenship and integration by fostering awareness and appreciation of European values through active participation in EPPO activities.
- To create opportunities to work in a diverse, multicultural, and multilingual environment that encourages mutual understanding, trust, and tolerance.
- To introduce trainees to a new professional landscape, including its challenges, responsibilities, and career opportunities.

2. ROLE AND KEY ACTIVITIES

As a trainee in the College Secretariat Unit, you will have a unique opportunity to support the College of the EPPO and its members. **Reporting directly to the Head of the College Secretariat Unit, you will be responsible for:**

- Supporting the registration of documents.
- Supporting the organisation of meetings and events.
- Supporting the management of the respective intranet hub.
- Supporting the business travel organisation.

3. ELIGIBILITY REQUIREMENTS

To be considered eligible, applicants must meet **all** of the following eligibility requirements by the application closing date:

- Be a **national of a Member State of the European Union** and enjoy full rights as an EU citizen.
- Hold a completed **Bachelor's degree** (or equivalent) corresponding to **at least 3 years of higher education** (minimum EQF level 6¹), recognised in an EU Member State. *Applicants must be able to provide a degree certificate or official confirmation from their university.*
- Have a **satisfactory knowledge of English**, at minimum B2 level².

4. SELECTION CRITERIA

The experience and competencies of candidates will be assessed throughout the selection procedure. Please note: *All essential criteria are mandatory. Applications from candidates who do not meet all essential criteria will not be considered further. Applicants must clearly demonstrate, through **specific examples** how they meet both the essential and advantageous criteria in the application form.*

Essential:

- (a) Hold a completed Bachelor's degree (or equivalent) in Social sciences or any other relevant field.
- (b) Proven ability to manage sensitive information with appropriate level of discretion and high sense of responsibility.
- (c) Good knowledge of MS office, Excel in particular, and strong attention to detail.
- (d) Excellent knowledge of English (minimum C1 level).

Advantageous:

- (a) Knowledge of criminal law, economic and/or financial criminal law, European criminal justice (or a related field) gained through academic studies or professional experience.
- (b) Experience in organisation of events and their documentation.
- (c) Proven experience working in a multicultural or international environment.

5. TRAINEESHIP GRANT

The successful candidate(s) will be offered a traineeship contract as trainee for a duration of **twelve (12) months**. The traineeship grant amounts to **EUR 1.650 per month**.

Selected trainees who meet the eligibility criteria may also receive compensation for travel expenses incurred at the beginning and at the end of the traineeship period. A flat-rate travel allowance of

¹ In accordance with the [European Qualifications Framework](#)

² In accordance with the [Common European Framework of reference for Languages \(CEFR\)](#)

EUR 250 is granted both at the start and at the end of the traineeship.

In addition to the grant and the contribution towards travel costs, trainees are entitled to **two (2) days of leave per month**. Leave entitlement is accrued on a pro rata basis, in accordance with the number of months worked, starting from the first day of the month. **Unused leave days are not compensated.**

6. HOW TO APPLY

- You may apply for **up to a maximum of three (3) distinct traineeship profiles**³.
- You are advised to carefully review the Annex to this Call for Applications before submitting your application.

1. Download and complete the *EPPO Application Form – Traineeships*, available on the EPPO website: <https://www.eppo.europa.eu/how-to-apply>

2. Save your completed application form using the following format:

SURNAME_Name_Reference number

3. Send the following documents, **both in PDF format**, by email to the Talent Acquisition team at: EPPO-RECRUITMENT@eppo.europa.eu

- Your CV in English (max. 2 pages) - **Applicants are requested not to include a photograph in their CV**
- Your completed EPPO Application Form

Your application must be received **by 7 April 2026**, 23:59 CET.

4. In the email subject line, indicate the **reference number of this Call for Applications**, followed by your surname, as follows:

Subject: SURNAME_Reference number

*Please note that a reserve list will be established and will be valid until **31/08/2027**, with the possibility of extension.*

³ Applicants wishing to apply for more than one traineeship profile must submit a separate application for each profile.