

**Vacancy Notice**  
for establishing a reserve list

## Senior IT Assistant – Systems Engineer

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**Reference** EPPO-2026-AST-003 | **Location** Luxembourg | **Full-time** | **Contract Type** Temporary Agent type 2(f)  
**Duration of contract** 3 years, with the possibility of renewal for an indefinite period  
**Function group & Grade** AST 4 | **Selection** External, Internal & Inter-Agency  
**Minimum basic salary** EUR 5.437,91 (plus benefits and other applicable allowances)  
**EPPO title** Infrastructure & Applications Assistant  
**Deadline for applications** **22 June 2026, 23:59 CEST (Luxembourg time)**

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The [European Public Prosecutor's Office \(EPPO\)](#), the independent public prosecution office of the European Union, is seeking applications for the position of **Senior IT Assistant – Systems Engineer**. The EPPO is a new and rapidly-growing EU body responsible for investigating, prosecuting and bringing to judgment crimes against the financial interests of the EU. If you are interested in being part of a dynamic multicultural organisation, check out [our website](#) where you will find more information about career opportunities at the EPPO, and living and working in Luxembourg.

### 1. THE ROLE

As a member of Digital Ecosystems Support Sector (DESS) within the Digital Services Unit, you will play a key role in maintaining, consolidating and enhancing the existing infrastructure, while taking part in initiatives aimed at further developing and deploying new services.

#### The EPPO Digital Environment

The EPPO's Digital environment is composed of two main domains: Operational and Administrative.

- From an operational perspective, the Case Management Ecosystem is the core business system of the EPPO, allowing European Prosecutors and EPPO case analysts to perform all the casework and analysis-related functions, at every stage of the case lifecycle, from initiation to investigation, prosecution and closure.
- From an administrative perspective, there are all the supporting digital services (and their underlying infrastructure and systems), used daily by all EPPO staff.

#### About the Digital Ecosystems Support Sector (DESS)

The DESS is, on one hand, responsible for the setup, daily operational support and security of the underlying IT infrastructure supporting all EPPO IT Systems. On the other hand, it provides subject-matter expertise on technical projects and further develops the EPPO's digital landscape.

It is a multidisciplinary Sector with different technical profiles – application, database, security, network, infrastructure and systems.

The Sector provides support to IT systems during the EPPO's extended business hours (08:00-19:00) and is on-call outside of these hours when needed.

You will be one of the main contacts handling day-to-day technical incidents/requests related to the underlying systems (Windows/Linux/RHOS) and implementing requirements and requests deriving from ongoing projects.

## 2. RESPONSIBILITIES

Reporting to the Head of DESS, as a Systems Engineer, you will have the technical role, as what pertains to systems operations (Linux and Windows servers, containers and container orchestration platforms). Additionally, you will take part to the maintenance, improvement and lifecycle planning of the overall infrastructure. Your primary responsibilities will include:

- Assisting in administering, monitoring and maintaining the EPPO IT systems to deliver a 24/7 secure, reliable and efficient service for the whole organisation.
- Assisting in implementing required security measures and policies in EPPO systems.
- Operating EPPO IT services according to agreed service levels, ITSM best practices, internal policies and procedures.
- Assisting in drafting technical documentation, creating and testing standard operational procedures.
- Providing 2<sup>nd</sup> and 3<sup>rd</sup> level of support for the systems, registering and troubleshooting incidents and escalating them to external parties.
- Participating in on-call standby shifts outside standard working hours according to the schedule.

## 3. BASIC ELIGIBILITY REQUIREMENTS

To be considered eligible, you must satisfy each of the following basic eligibility requirements by the application's closing date:

### GENERAL/COMMON REQUIREMENTS<sup>1</sup>

- Be a national of one of the Member States of the Union and enjoy full rights as its citizen;
- have fulfilled any obligations imposed by the laws concerning military service;
- produce the appropriate character references as to the suitability for the performance of your duties<sup>2</sup>;
- be physically fit to perform your duties<sup>3</sup>;
- produce evidence of a thorough knowledge (C1 level<sup>4</sup>) of one of the official languages of the EU<sup>5</sup> and of a satisfactory knowledge (B2 level) of another official language of the EU, to the extent necessary for the performance of your duties.

<sup>1</sup> Mandatory criteria for the engagement of temporary staff as laid down in Article 12(2) of the CEOS.

<sup>2</sup> If successful, prior to recruitment, the successful candidate will be asked to provide a formal certificate confirming the absence of any criminal record from pertinent authorities.

<sup>3</sup> Prior to recruitment, the successful candidate will be examined by one of the Institutions' medical centres to confirm that the requirements of Article 12 (2) (d) of the Conditions of Employment of Other Servants of the EU are met.

<sup>4</sup> Cf. Language levels of the Common European Framework of Reference for language skills:  
<https://europass.cedefop.europa.eu/sites/default/files/cefr-en.pdf>.

<sup>5</sup> Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish.

## EXTERNAL APPLICANTS

A level of education which corresponds to **either**:

- a level of **secondary education** attested by a diploma giving access to post-secondary education, and after having obtained the diploma, of at least **nine (9) years** of appropriate professional experience
- or
- a level of **post-secondary education** attested by a diploma, and after having obtained the diploma, at least **six (6) years** of appropriate professional experience<sup>6</sup>

## INTERNAL APPLICANTS

- On the closing date for applications and on the day of filling the post, be a member of temporary staff 2(f) engaged within the EPPO in the function group and grade belonging to the grade indicated above (AST 4);
- be employed in a full-time job<sup>7</sup>;
- have completed the probationary period successfully.

## INTER-AGENCY APPLICANTS

- On the closing date for applications and on the day of filling the vacant post, be employed as temporary staff 2(f) within your agency or institution in a function group and grade corresponding to the published function group and grade (AST 4);
- have at least **two (2) years'** service within your current agency or institution before moving<sup>8</sup>;
- have successfully completed the probationary period provided for in the Article 14 of the CEOS in the relevant function group.

## 4. SELECTION CRITERIA

**The following experience and competencies will be assessed throughout the different phases of the selection procedure.**

**Please note:** All essential criteria are mandatory. Applications from candidates who do not fulfil all essential criteria will not be considered further. You must provide **specific examples** demonstrating how you meet both the essential and advantageous criteria in the application form.

For each essential criterion, candidates must include:

- Context (environment, scale, technologies)
- Their specific role and actions
- Tools and methods used
- Outcome (technical or operational impact)

Experience limited to non-production, academic, or lab environments will not be considered sufficient. Candidates must demonstrate direct personal contribution and ownership, not only team participation.

<sup>6</sup> Only qualifications that have been awarded in EU Member States or that are subject to the equivalence certificates issued by the authorities in the said EU Member States will be taken into consideration.

<sup>7</sup> Note: the requirement is related to the post and not to the time arrangements (a staff member may work part-time but be employed on a full-time post).

<sup>8</sup> Any decision derogating from that principle shall be taken jointly by the two institutions/agencies concerned, having regard to the interest of the service of both agencies/institutions.

## ESSENTIAL CRITERIA

### a) **Linux Systems administration and operations:**

At least 5 years of hands-on experience administering enterprise Linux environments in production (preferably RedHat 9 or 10).

*Candidates should demonstrate experience in:*

- *System provisioning, configuration, patching, and lifecycle management*
- *Performance tuning and system hardening*
- *Troubleshooting across system, network, and storage layers*
- *Operating systems in environments of moderate to high complexity*

### b) **Infrastructure automation:**

Proven experience implementing and using automation tools to improve system administration (e.g. Ansible and/or terraform).

*Candidates should demonstrate experience in:*

- *Implementation and maintenance of automation scripts or workflows*
- *Use of automation to reduce manual effort and increase reliability*

### c) **Production operations and Incident management:**

Proven experience operating IT systems in a production environment and contributing to the resolution of complex incidents.

*Candidates should demonstrate experience in:*

- *Hands-on involvement in level 2/3 support activities*
- *Structures troubleshooting and problem-solving approach*
- *Ability to work effectively under pressure in operational contexts*
- *Use of monitoring and logging tools*

### d) **System security and hardening:**

Hands-on experience applying system-level security practices.

*Candidates should demonstrate experience in:*

- *Implementation of security controls based on a defined framework (e.g. STIG, CIS) for access management, patching, hardening*
- *Awareness of relevant security standards*
- *Contribution to maintaining secure and compliant systems*

## ADVANTAGEOUS CRITERIA

- Experience administering Microsoft Windows Server in integrated environments, preferably in mixed (Linux/Windows) infrastructure, including scripting (e.g. PowerShell).
- Experience with container platforms (e.g. Kubernetes, OpenShift) in production (deployment, operation, troubleshooting).
- Familiarity with virtualised or hyperconverged infrastructure.
- Ability to produce concise, operational documentation, and contribute to knowledge sharing.

## 5. YOUR SALARY AND BENEFITS

### EXTERNAL SELECTION

The selected candidate will be offered a contract as a Temporary agent type 2(f) according to the Conditions of Employment of Other Servants of the European Union (CEOS). This contract will initially be for a period of **three (3) years**, with the possibility of renewal for an indefinite period.

Upon commencing employment, the selected candidate will be placed at Step 1 or Step 2 of Function Group AST, Grade 4, depending on their professional experience. The current basic monthly salary for Function Group AST, Grade 4 (Step 1) is **EUR 5.437,91**.

### INTERNAL AND INTER-AGENCY SELECTION

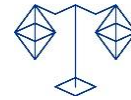
The successful candidate will be selected from the reserve list based on operational requirements. For reasons related to the EPPO's operational needs, once the selected candidate receives an employment offer, they may be required to confirm acceptance within a short timeframe and be available to start the contract at short notice, as agreed with their current line manager.

The successful applicant will be assigned to the new post in accordance with the assignment decision, without an impact on their current contract (subject to any applicable amendment to the employment contract).

In addition to the basic salary, the following benefits might apply:

- Additional specific allowances (e.g. expatriation, household, dependent child, installation), depending on the individual's family situation and place of origin;
- Flexible work arrangements – hybrid work regime, such as flexible working hours, teleworking;
- Part-time work regime;
- Training and development opportunities;
- Annual leave entitlement of at least 24 days;
- Maternity/paternity leave and parental leave under certain conditions;
- Sickness and Unemployment Insurance Scheme enabling access to care worldwide;
- EU Civil Service Pension rights after 10 years of service;
- Opportunities for management career development in the EU Public Service.

The salary is subject to a Community tax deducted at source, and staff members are exempt from national taxation. [Full details](#) of the remuneration package are laid down in Articles 62-70 and Annex VII Annex VII to the Staff Regulations of Officials of the European Union.



## 6. HOW TO APPLY

- 1. Download and fill in the EPPO Application form** – it can be found on our website: <https://www.eppo.europa.eu/how-to-apply>
- 2. Save your completed form as follows:**  
SURNAME\_Name\_Reference number
- 3. Send the completed EPPO Application form, in PDF format, to our Talent Acquisition team:** [EPPO-RECRUITMENT@eppo.europa.eu](mailto:EPPO-RECRUITMENT@eppo.europa.eu) by **22 June 2026, 23:59 CEST**.
- 4. In the email subject line, please mention the reference of this vacancy, followed by your surname** (Subject: Reference number\_SURNAME)

Please note that the reserve list will be valid until **31/12/2027**, with the possibility of extension.